

Airport Commission

Kirk A. Martin, Chair
Bruce Miller, Vice-Chair

John Clark
Chris Colbert
William Gilbert
Patricia Griffin
Scott Tracy

City of Santa Barbara Liaison:
Councilmember Frank Hotchkiss

City of Goleta Liaison:
Councilmember Roger Aceves

CITY OF SANTA BARBARA

**AIRPORT COMMISSION
AGENDA**

January 18, 2012

7:00 pm



Airport Staff

Karen Ramsdell
Airport Director
Hazel Johns
Assistant Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

ORDER OF BUSINESS: The regular Airport Commission meeting begins at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That the regular Airport Commission meeting scheduled for Wednesday, December 16, 2011 was cancelled.
3. That on Friday, January 13, 2011 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, November 16, 2011.

CONSENT CALENDAR

LEASE AGREEMENTS - New Tenants

5. SUBJECT: LEASE AGREEMENT – PAC NET, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute month-to-month Lease Agreements with Pac Net, Inc., a California Corporation, at the Santa Barbara Airport, effective January 1, 2012, for:

- A. 5,000 square feet of land at 6105-C Francis Botello Road, for a monthly rental of \$750; and
- B. 144 square feet of Building 258 at 629-H Norman Firestone Road, for a monthly rental of \$179, exclusive of utilities.

6. SUBJECT: NOVEMBER AND DECEMBER PROPERTY MANAGEMENT REPORTS

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Roger Aceves

ADMINISTRATIVE REPORTS

7. SUBJECT: T-HANGAR LOTTERY APPLICANTS
RECOMMENDATION: That Airport Commission receive a status report on the Airport T-Hangar waiting list.
8. SUBJECT: AIRPORT MASTER PLAN PROCESS
RECOMMENDATION: That Airport Commission review and recommend approval of the Draft Guiding Principles of the Santa Barbara Airport Master Plan.

COMMISSION MATTERS

9. SUBJECT: ELECTION OF OFFICERS AND SUB COMMITTEE ASSIGNMENTS
RECOMMENDATION: That Commission elect a Chair, Vice-Chair, and make sub committee assignments.

DIRECTOR'S REPORT

10. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Master Plan RFQ
 4. Property Management
 5. Airline Terminal Public Arts Program
 6. Airline Terminal Grand Opening Events
- C. Capital Projects
1. Airport Terminal Improvement Project
- D. Council Actions

ADJOURNMENT